

MONTCLAIR PUBLIC SCHOOLS



MONTCLAIR, NEW JERSEY

PUBLIC BOARD MEETING HELD ON

**MONDAY, SEPTEMBER 21, 2015 AT 6:30 PM
GEORGE INNESS ANNEX ATRIUM
141 PARK STREET, MONTCLAIR, NEW JERSEY**

MINUTES OF THE PUBLIC BOARD MEETING
HELD MONDAY, SEPTEMBER 21, 2015 AT 6:30 PM
GEORGE INNESS ANNEX ATRIUM
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. STATEMENTS

1. Meeting Notice at 6:30 PM

B. RESOLUTION FOR EXECUTIVE SESSION 6-0

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters,

NOW THEREFORE BE IT RESOLVED, the Board of Education adjourns to closed session to discuss:

- material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- specific prospective or current employees unless all who could be adversely affected request an open session; and/or

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

C. EXECUTIVE SESSION

D. RETURN TO OPEN SESSION at 7:40 PM

E. STATEMENTS

1. Meeting Notice

F. THE PLEDGE OF ALLEGIANCE

G. ROLL CALL

	PRESENT	ABSENT
David Cummings	x	
Jessica de Koninck	x	
David Deutsch	x	
Laura Hertzog	x	
Robin Kulwin	x	
Anne Mernin	x	
Eve Robinson	x	

Staff Members	20
Members of the Public	40
Members of the Press	3

H. MINUTES

Robin Kulwin moved to approve the following minutes:

1. Board Workshop meeting held on August 24, 2015
2. Public Board Meeting held on August 24, 2015
3. Board Workshop meeting held on September 9, 2015

Seconded by Laura Hertzog and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

I. SUPERINTENDENT'S REPORT

J. BOARD OF EDUCATION REPORTS

1. Policies and Regulations

David Deutsch moved to approve the following resolution:

- a. Resolution Re: Adoption of the District Policy 7250 School and Facility Names

WHEREAS, the board of education must determine and approve the policies necessary to guide the decision-making process governing all activities of the schools, and

WHEREAS, it must revise its policies as necessary so that they conform to changes in state code or law,

WHEREAS, Bylaw 9311 of the Montclair Board of Education provides that policies may be adopted on second reading and the board has completed a first and second reading of the policy,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education adopts the Policy on School and Facility Names (attached).

7250 SCHOOL AND FACILITY NAMES

School buildings, rooms and separate school facilities, on school grounds and within school buildings, shall be named or have their names changed only by formal action of a 2/3 vote of the Board of Education. In naming schools, rooms, and separate school facilities, the Board shall strive to honor the traditions and high ideals of this District and the community it serves.

School buildings, rooms and separate school facilities may be named to memorialize the outstanding service, legacy or career of a school district employee, officer, or student.

No school district employee or officer will be considered for a naming honor in a school building, room or separate school facility name during his/her lifetime.

If a proposed honoree is a student, the naming honor shall not be considered unless a minimum of fifteen years have passed from the date such student graduated or, if the student is deceased, unless at least one year has passed from the date of the student's demise, prior to the effective date of such memorialization.

This Policy shall not apply to (1) non-permanent school property, including but not limited to bricks, separate walls, walks, trees, memorials, or installed property which depicts or identifies the name of any person or organization recognized for contribution or recognition, no matter the form, as previously approved by resolution of the Board; or to (2) trophies, plaques, tournaments, or awards.

The Board welcomes the suggestions of members of the community in the naming of the school buildings and facilities and may, in its discretion, appoint a committee of interested persons to conduct appropriate studies and make recommendations for Board consideration.

Adopted: 9/21/15

Seconded by Robin Kulwin and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

b. Resolution Re: Approval of Board Goals

Robin Kulwin moved to approve the following resolution

WHEREAS, the Montclair Board of Education wishes to establish goals for the Board of Education for the 2015-2016 School Year,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education, upon careful consideration and due deliberation, establishes the following Board Goals for the 2015-2016 School Year:

- Goal 1: The Montclair Board of Education shall be an effective and efficient policy-making body that supports and aligns with district goals and provides effective oversight.
- Goal 2: The Montclair Board of Education shall be responsible for setting policies that prioritize and support growth for all students.
- Goal 3: The Montclair Board of Education shall be aware of and responsive to the community's varied values and priorities and shall engage in respectful interactions with the entire community.
- Goal 4: The Montclair Board of Education shall assure the sound disposition of district resources in a manner to benefit all children, while being sensitive to the needs of taxpayers and incorporating both short- and long-term goals.

Seconded by David Deutsch and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

c. Resolution Re: Approval of District Goals

Anne Mernin moved to approve the following resolution

WHEREAS, the Montclair Board of Education wishes to establish goals for the Montclair Public School District for the 2015-2016 School Year,

WHEREAS, the Montclair Board of Education will develop and adopt objectives and measures in accordance with these goals,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education, upon careful consideration and due deliberation, establishes the following District Goals for the 2015-2016 School Year:

Goal 1: The Montclair Public School District shall strive to fix the “achievement gap”.

Goal 2: The Montclair Public School District shall use financial and other resources in an efficient manner that supports all students.

Goal 3: The Montclair Public School District shall strive to assure that each student develops academically, socially and emotionally in a manner that leads to a rich and deep set of life choices post high school graduation.

Goal 4: The Montclair Public School District shall respectfully communicate with caregivers and community members and provide all necessary information regarding school district initiatives, activities, challenges and opportunities.

Seconded by Robin Kulwin and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

K. COMMENTS FROM THE PUBLIC

The Board will allow time for the public to comment on agenda and non-agenda items.

L. PUPIL SERVICES

1. Resolution Re: Out-of-District Placements

Robin Kulwin moved to approve the following resolution:

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the attached Out-of-District Placements for the 2015-2016 school year.

BE IT RESOLVED that the Board approves the attached lists.

MONTCLAIR PUBLIC SCHOOLS
 OUT OF DISTRICT PLACEMENT PRESENTED TO THE BOARD
 EARLY EXPLORERS ESY PROGRAM
 7-6-15 TO 7-30-15

Student ID	DOB	Amount
067282	3/1/09	\$560.00
982657	12/21/10	\$560.00
982671	1/27/11	\$560.00
983130	5/27/11	\$560.00
067164	9/22/09	\$560.00
984138		\$663.30

Seconded by Laura Hertzog and approved by a vote of 5-0-2

	AYE	NAY	ABSTAIN	ABSENT
David Cummings			x	
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin			x	
Eve Robinson	x			

- Resolution Re: Resolve #009547 Educational Program

Robin Kulwin moved to approve the following resolution:

WHEREAS, the attorney for the Board of Education has forwarded Amendment to the Parties' Settlement Agreement regarding the matter of #009547.

NOW, THEREFORE, BE IT RESOLVED that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

Seconded by Laura Hertzog and approved by a vote of 5-0-2

	AYE	NAY	ABSTAIN	ABSENT
David Cummings			x	
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin			x	
Eve Robinson	x			

3. Resolution Re: Resolve #1200520 Educational Program

Robin Kulwin moved to approve the following resolution:

WHEREAS, the attorney for the Board of Education has forwarded Settlement Agreement regarding the matter of 1200520.

NOW, THEREFORE, BE IT RESOLVED that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

Seconded by Laura Hertzog and approved by a vote of 5-0-2

	AYE	NAY	ABSTAIN	ABSENT
David Cummings			x	
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin			x	
Eve Robinson	x			

4. Resolution Re: Resolve #044195 Educational Program

Robin Kulwin moved to approve the following resolution:

WHEREAS, the attorney for the Board of Education has forwarded Settlement Agreement regarding the matter of 044195.

NOW, THEREFORE, BE IT RESOLVED that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

Seconded by Laura Hertzog and approved by a vote of 5-0-2

	AYE	NAY	ABSTAIN	ABSENT
David Cummings			x	
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin			x	
Eve Robinson	x			

5. Resolution Re: Resolve #009530 Educational Program; Rescind #019115 Educational Program

Robin Kulwin moved to approve the following resolution:

WHEREAS, a settlement agreement was approved on August 24, 2015 referencing an incorrect student ID #019115 (see attached),

BE IT RESOLVED that the resolution with the wrong student ID number is rescinded, and

BE IT FURTHER RESOLVED that the Amendment to the Parties' Settlement Agreement is reapproved under the correct student ID #009530.

WHEREAS, the attorney for the Board of Education has forwarded Amendment to the Parties' Settlement Agreement regarding the matter of #019115.

NOW, THEREFORE, BE IT RESOLVED that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

Seconded by Laura Hertzog and approved by a vote of 5-0-2

	AYE	NAY	ABSTAIN	ABSENT
David Cummings			x	
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin			x	
Eve Robinson	x			

6. Resolution Re: New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR)

Anne Mernin moved to approve the following resolution:

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the attached submission of the School Self-Assessment for Determining Grades under the ABR.

HIB memorandum

Individual School HIB Self Assessment Grades

School	Core Element	Grade
Bradford	Core Element #1: HIB Programs & Approaches	14/15
	Core Element #2: Training on the BOE HIB Policy	9/9
	Core Element #3: Other Staff Instruction & Training	14/15
	Core Element #4: Curriculum & Instruction on HIB	5/6
	Core Element #5: HIB Personnel	8/9
	Core Element #6: School-Level HIB Reporting Procedures	6/6
	Core Element #7: HIB Investigation Procedure	12/12
	Core Element #8: HIB Reporting	5/6
Total Score		73/78
Bullock	Core Element #1 : HIB Programs & Approaches	13/15
	Core Element #2: Training on the BOE HIB Policy	8/9
	Core Element #3: Other Staff Instruction & Training	14/15
	Core Element #4: Curriculum & Instruction on HIB	6/6
	Core Element #5: HIB Personnel	9/9
	Core Element #6: School-Level HIB Reporting Procedures	8/6
	Core Element #7: HIB Investigation Procedure	12/12
	Core Element #8: HIB Reporting	6/6
Total Score		73/78
Individual School HIB Self Assessment Grades		
School	Core Element	Grade
Edgemont	Core Element #1 : HIB Programs & Approaches	12/15
	Core Element #2: Training on the BOE HIB Policy	8/9
	Core Element #3: Other Staff Instruction & Training	14/15
	Core Element #4: Curriculum & Instruction on HIB	6/6
	Core Element #5: HIB Personnel	8/9
	Core Element #6: School-Level HIB Reporting Procedures	6/6

	Core Element #7: HIB Investigation Procedure	12/12
	Core Element #8: HIB Reporting	6/6
Total Score		72/78
Glenfield	Core Element #1 : HIB Programs & Approaches	15/15
	Core Element #2: Training on the BOE HIB Policy	9/9
	Core Element #3: Other Staff Instruction & Training	15/15
	Core Element #4: Curriculum & Instruction on HIB	6/6
	Core Element #5: HIB Personnel	8/9
	Core Element #6: School-Level HIB Reporting Procedures	6/6
	Core Element #7: HIB Investigation Procedure	11/12
	Core Element #8: HIB Reporting	5/6
Total Score		75/78
Individual School HIB Self Assessment Grades		
School	Core Element	Grade
Hillside	Core Element #1 : HIB Programs & Approaches	13/15
	Core Element #2: Training on the BOE HIB Policy	8/9
	Core Element #3: Other Staff Instruction & Training	15/15
	Core Element #4: Curriculum & Instruction on HIB	5/6
	Core Element #5: HIB Personnel	8/9
	Core Element #6: School-Level HIB Reporting Procedures	6/6
	Core Element #7: HIB Investigation Procedure	12/12
	Core Element #8: HIB Reporting	6/6
Total Score		73/78
MHS	Core Element #1 : HIB Programs & Approaches	14/15
	Core Element #2: Training on the BOE HIB Policy	8/9
	Core Element #3: Other Staff Instruction & Training	14/15
	Core Element #4: Curriculum & Instruction on HIB	6/6
	Core Element #5: HIB Personnel	8/9
	Core Element #6: School-Level HIB Reporting Procedures	6/6
	Core Element #7: HIB Investigation Procedure	12/12
	Core Element #8: HIB Reporting	6/6
Total Score		74/78
Individual School HIB Self Assessment Grades		
School	Core Element	Grade
Mt. Hebron	Core Element #1 : HIB Programs & Approaches	14/15
	Core Element #2: Training on the BOE HIB Policy	9/9

	Core Element #3: Other Staff Instruction & Training	14/15
	Core Element #4: Curriculum & Instruction on HIB	4/6
	Core Element #5: HIB Personnel	8/9
	Core Element #6: School-Level HIB Reporting Procedures	6/6
	Core Element #7: HIB Investigation Procedure	12/12
	Core Element #8: HIB Reporting	5/6
Total Score		72/78
Nishuane	Core Element #1 : HIB Programs & Approaches	15/15
	Core Element #2: Training on the BOE HIB Policy	8/9
	Core Element #3: Other Staff Instruction & Training	15/15
	Core Element #4: Curriculum & Instruction on HIB	5/6
	Core Element #5: HIB Personnel	9/9
	Core Element #6: School-Level HIB Reporting Procedures	6/6
	Core Element #7: HIB Investigation Procedure	12/12
	Core Element #8: HIB Reporting	6/6
Total Score		76/78

Individual School HIB Self Assessment Grades		
School	Core Element	Grade
Northeast	Core Element #1 : HIB Programs & Approaches	12/15
	Core Element #2: Training on the BOE HIB Policy	8/9
	Core Element #3: Other Staff Instruction & Training	14/15
	Core Element #4: Curriculum & Instruction on HIB	6/6
	Core Element #5: HIB Personnel	8/9
	Core Element #6: School-Level HIB Reporting Procedures	6/6
	Core Element #7: HIB Investigation Procedure	12/12
	Core Element #8: HIB Reporting	5/6
Total Score		71/78
Renaissance	Core Element #1 : HIB Programs & Approaches	14/15
	Core Element #2: Training on the BOE HIB Policy	9/9
	Core Element #3: Other Staff Instruction & Training	14/15
	Core Element #4: Curriculum & Instruction on HIB	5/6
	Core Element #5: HIB Personnel	8/9
	Core Element #6: School-Level HIB Reporting Procedures	6/6
	Core Element #7: HIB Investigation Procedure	12/12
	Core Element #8: HIB Reporting	5/6
Total Score		73/78
Individual School HIB Self Assessment		

	Grades	
School	Core Element	Grade
Watchung	Core Element #1 : HIB Programs & Approaches	12/15
	Core Element #2: Training on the BOE HIB Policy	9/9
	Core Element #3: Other Staff Instruction & Training	14/15
	Core Element #4: Curriculum & Instruction on HIB	5/6
	Core Element #5: HIB Personnel	8/9
	Core Element #6: School-Level HIB Reporting Procedures	6/6
	Core Element #7: HIB Investigation Procedure	12/12
	Core Element #8: HIB Reporting	6/6
Total Score		72/78

District Average Score = 73/78 (94%)

Seconded by Robin Kulwin and approved by a vote of 6-0-1

	AYE	NAY	ABSTAIN	ABSENT
David Cummings			x	
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

M. ACADEMIC OFFICE

1. Resolution Re: Approval of School Field Trips

Anne Mernin moved to approve the following resolution:

WHEREAS, THE NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY REGULATIONS REQUIRE APPROVAL OF ALL SCHOOL RELATED FIELD TRIPS BY THE BOARD OF EDUCATION AND,

WHEREAS, THE FIELD TRIP MUST BE DIRECTLY RELATED TO INSTRUCTION AND CLASS WORK,

NOW, THEREFORE, BE IT RESOLVED THAT THE FOLLOWING FIELD TRIPS ARE APPROVED.

DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE	DURING SCHOOL HRS.
10/29-30/15	Renaissance	8	Jackson	Washington, D.C.	\$260.00	To visit the U.S. capital, tour museums and historical sites	No 2 days
11/20/15	Renaissance	8	Jackson	911 Memorial New York City	\$20.00	To understand /learn the reasons behind terrorism.	Yes 6 hrs.
3/11/16	Renaissance	8	Jackson	Tenement Museum 97 Orchard Street, NY	\$20.00	To study the living conditions of European immigrants and immigration.	Yes 6 hrs.
10/01/15	Bullock	4	D'Andrea	Sandy Hook NJ Sea Grant Consortium, 22 Macgruder Road, Ft. Hancock, NJ	\$15.00	NJ geographical and historical study, eco systems and bio diversity	Yes 7 hrs.
9/8-9/15	Renaissance	7	Citro	Camp Mason 23 Birch Road, Hardwick, NJ	\$180.00	To build leadership and cooperative skills. Students will work in teams and learn a strong sense of cooperation.	No 2 days
8/18/15	Renaissance	6	Smith	Sandy Hook National Park, Monmouth County, NJ	\$0	To explore the variations in life forms in flora and fauna between the Oceanside and the Bayside	Yes 6 hrs.
10/13/15	MHS	10-12	Schnitzer	Picatiny Arsenal Rt. 15 Dover, NJ	\$0	DECA Chapter Leadership Conference	Yes 6 hrs.
9/8/15	Renaissance	8	Jackson	Tourne Park 89 Norris Rd. Denville, NJ	\$0	Students will use waterways for science research, outdoor LA classes and hike.	Yes 6 hrs.
9/22/15	Northeast/ Mt. Hebron	3-5	Alday/Villalobos/ Chambers	Demarest Farms 244 Wierimus Road Hillside, NJ		Students will take a community based instruction trip to Demarest Farms to practice science, social, academic and communication skills.	Yes 4 hrs.
9/26/15	Renaissance	8	Stulbaum	Museum of Mathematics New York city	\$15.00	Students will connect mathematics to real world with hands on activities.	Yes 6 hrs.
9/27-29/15	MHS	12	Settembrino/Brown	YMCA Camp Bernie 327 Turkey Top Rd. Port Murrain, NJ	\$25.00	Senior Peer Leaders will learn foundational skills to empower them to conduct freshmen outreaches	No 2 days
10/21/15	Edgemont	4	Alvarado/Fagan/ Lepari	Sandy Hook National Park 128 South Hartshorn Drive Highlands, NJ	\$15.00	Students will participate in hands on activities as they investigate the tidal salt marsh-marine food webs, plants and animals, human impact on the environment.	Yes 6 hrs.
10/3/15	Hillside	4&5	D'Amico	MSU	\$0	Half time show performance for Homecoming Game	No
10/11/15	Hillside	4&5	D'Amico	Lincoln Financial Field Philadelphia, PA	\$0	Half time show performance for the Philadelphia Eagles	No
10/17/15	Hillside	4&5	D'Amico	Fordham University Bronx, NY	\$0	Half time show performance for the Fordham Rams	No

BE IT FINALLY RESOLVED THAT THE FIELD TRIPS ARE APPROVED IN ACCORDANCE WITH THE NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY REGULATIONS.

Seconded by Laura Hertzog and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

N. HUMAN RESOURCES

1. Resolution Re: Approval of Personnel Report

David Deutsch moved to approve the following resolution:

WHEREAS, the Superintendent has recommended that the Board approved the actions contained in the attached Personnel Report.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the Personnel Report of September 21, 2015, including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law.

Seconded by Laura Hertzog and approved by a vote of 7-0 6-0-1

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x		X Jack W.	
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

2. Resolution Re: Approval of Job Description: Supervisor of Secondary Special Education

Laura Hertzog moved to approve the following resolution:

WHEREAS the Montclair Board of Education requires a Supervisor of Secondary Special Education to support the special education needs of the district,

BE IT RESOLVED that the Montclair Board of Education approves the attached job description for Supervisor of Secondary Special Education pursuant to Board Policy P-2130.

SUPERVISOR OF SECONDARY SPECIAL EDUCATION

Job Title: Supervisor of Secondary Special Education (6-12)

Reports to: Director of Pupil Services

Department: Department of Pupil Services

Primary Purpose:

Provide the leadership and organization for implementation of the special education programs; works to provide appropriate educational programs to meet the needs of all special education students in grades 6-12.

Qualifications:

- **Education/Certification:**
 - Masters degree from an accredited college or university
 - Certification as Supervisor or Principal
 - Certification as a school psychologist or LDT-C; and secondary special education teacher
- **Special Knowledge/Skills:**
 - Ability to manage personnel
 - Ability to communicate with teachers, administrators and parents
 - Strong organizational, interpersonal and communication skills
 - High level of understanding of N.J.A.C. 6A:14 and the IEP Process
 - Demonstrated competency as a special education teacher and knowledge of instructional practices
- **Experience:**
 - Experience as a special education teacher
 - Experience as a member of the Child Study Team

MAJOR RESPONSIBILITIES AND DUTIES:

Instructional and Program Management

1. Ensure implementation of the special education process in the district programs, grades 6-12
2. Provide formal observations for special education teachers, paraprofessionals and child study team members in collaboration with principals, content area supervisors and director
3. Coordinate state testing for secondary special education students
4. Serve as a consultant to teachers in the identification, evaluation, selection and application of

appropriate activities and materials to support students with IEP's to achieve their annual goals & objectives

5. Provide assistance in the continuity of the instructional program by making organizational arrangements toward the education of special education students in the least restrictive environment
6. Collaborate with secondary CST members, administrators and the I&RS Committee to address requests for new referrals in a timely and appropriate manner

MAJOR RESPONSIBILITIES AND DUTIES: (continued)

7. Promote appropriate staff development in special education
8. Participate in IEP meetings as appropriate to ensure the appropriate development of IEP's
9. Assist with the development of transition plans and programs for students entering and exiting the public school programs
10. Compile, maintain, and oversee all physical records and other documents for secondary special education students
11. Comply with policies established by federal and state law and local board policy
12. Maintain a positive and effective relationship with district personnel
13. Effectively communicate with colleagues, students, parents, and outside service providers
14. Serve as a liaison between the school and community, and implement awareness programs concerning special education programs available in the district
15. Collaborate with director in establishing annual budget needs for students with disabilities in grades 6-12

Seconded by Robin Kulwin and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

O. OPERATIONS OFFICE

1. Resolution Re: Approval of Conference and Travel Report

David Deutsch moved to approve the following resolution:

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

CONFERENCE AND TRAVEL EXPENSES

<u>CONFERENCE</u>	<u>DATE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
NJ Council for the Social Studies/ Rutgers University	10/20/15 & 10/21/15	Davida Harewood	DOI	\$220.00	The 2015 annual conference is entitled, "Invigorating Your Social Studies Classroom". The information provided will be used in Professional Development for teachers.	Piscataway, NJ
Star 12/ National Seminars Training	2015-2016	Diane Bertrand Sonya Rold Nina De Rosa	CO	\$200.00 \$199.00 \$199.00	This membership will allow them to stay up-to-date on technology and will enhance overall job performance through attendance at various workshops and will provide webinars to staff.	Various Locations
Workshop 2015/ NJSBA	10/27-29/15	Brian Fleischer Ron Bolandi Anne Mernin Jessica de Koninck Laura Hertzog Robin Kulwin Linda Mithaug	CO	\$369.18 each	This annual training conference will provide information to school officials from all over the state. It will include ways to lower operating costs, tech solutions, methods to improve student achievement, etc.	AC, NJ
Social Media Marketing/ National Seminars Training	11/10 & 11/11/15	Sonya Rold Nina De Rosa	CO	\$50.00 each	This training session will teach the most effective way to communicate both within and outside of the organization through social media.	Parsippany, NJ
NJAAP School Health Conference/ American Academy of Pediatrics	10/14/15	Laura Schwartz	MHS	\$0	This conference will provide insight and improve student care and integration in school setting especially as relating to headache and orthopedic injuries.	Somerset, NJ
Annual Church and Community Breakfast/ St. Mark's United Methodist Church	9/13/15	Cenithia Bilal James Earle Gregory March	CO MHS Northeast	\$20.00 each	Community Outreach	Montclair, NJ

Thurgood Marshall Freedom Fund Dinner and Awards Ceremony/ Montclair NAACP	10/2/15	Jessica De Koninck Michael Chiles David Cummings	CO	\$100.00 each	Community Outreach	East Hanover, NJ
Art Educators of New Jersey/ Full Steam Ahead 2015	10/5-6/15	Catherine Kondreck Brienne Kvetkus	Glenfield Glenfield	\$0	This conference will assist in remaining current on art education methodologies.	Long Branch, NJ
Revolutionary Science/ NSTA (National Science Teachers Association)	11/12-14/15	Gloria Lepari	Edgemont	\$0	The conference will provide information on how science can support literacy and how literacy supports so to build a strong knowledge background in science.	Philadelphia, PA
FY2016 ESEA Title 1 Part A/ NJAFPA	10/9/15	Jennifer Bloch	DOI	\$50.00	This training seminar will provide support for working on the NCLB title grant submission.	Sicklerville, NJ
2015 FEA/NJPSA/NJA SCD Fall Conference/ NJPSA/NJASCD	10/22-23/15	Deborah Evans	CO	\$221.25	The workshops will address RTI and other intervention programs, DRA, assessments and closing the achievement gap.	Long Branch, NJ

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by Laura Hertzog and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x		self	
Jessica de Koninck	x		self	
David Deutsch	x			
Laura Hertzog	x		self	
Robin Kulwin	x		self	
Anne Mernin	x		self	
Eve Robinson	x			

2. Resolution Re: Monthly Budget Reports and Bills and Claims

Laura Hertzog moved to approve the following resolution:

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11 (c) 3, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a), and that pursuant to N.J.A.C. 6A:23-2-11 (c) 4, after review of the board secretary’s monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for the month of August 2015 in the amount of \$2,769,836.57.

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair in the amount of \$10,000,000.00 for the month of September 2015.

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges receipt of the Secretary’s Report for the month of June 2015 and Treasurer’s report for the month of June 2015.

Seconded by Robin Kulwin and approved by a vote of 6-0-1

	AYE	NAY	ABSTAIN	ABSENT
David Cummings			x	
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

- Resolution Re: Change Order #1 for Field Renovations at the Bradford School

Laura Hertzog moved to approve the following resolution:

WHEREAS, supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10, and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on May 20, 2015, for Field Renovations at the Bradford School. The contract was awarded to JC Landscape Construction & Management Company, Inc., in the total amount of \$54,000.00,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves change order #1 in the amount of \$2,100.00 as follows:

As required by field conditions and requested by owner,
 repair irrigation with four heads, and replace valve box.

\$2,100.00

Total Amount of this change order: \$2,100.00

Seconded by Robin Kulwin and approved by a vote of 6-0-1

	AYE	NAY	ABSTAIN	ABSENT
David Cummings			x	
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

4. Agenda Title: Renewal of School Transportation Contract for 2015-2016 Special Needs Routes – Belair Bus Company

Robin Kulwin moved to approve the following resolution:

Topic: New Jersey Statutes 18A:39-3 requires that transportation contracts anticipated to be in excess of \$18,800.00 be awarded after advertisement and receipt of sealed bids and provides for the annual extension of contracts entered into through competitive bidding when the increase in the original contractual amount does not exceed the Consumer Price Index (CPI).

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised and sealed bids received, for route No. 163(A, C). This contract was awarded to the Belair Bus Company, and they have offered to renew it for the 2015-2016 school year with a 1.34% CPI increase over the 2014-2015 contracted prices.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education renews a contract with Belair Bus Company for all above listed routes at the approximate cost of \$33,379.20 for the 2015-2016 school year.

Seconded by David Deutsch and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			

David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

5. Agenda Title: Renewal of School Transportation Contract for 2015-2016 Special Needs Routes – Station Wagon Bus Company

Robin Kulwin moved to approve the following resolution:

WHEREAS, supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10, and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on March 10, 2015, for Video Surveillance, Access Control & Duress Alarms at Various Schools. The contract was awarded to Triad Security Systems, 971 Lehigh Avenue, Union, New Jersey, in the total amount of \$683,358.00,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves change order #2 in the amount of \$3,165.00 as follows:

As requested by Owner, additional work at the Watchung School play field extending the work of Change Order No. 1. Installing one outdoor camera mast and roof penetration and camera mast. \$3,165.00

Seconded by David Deutsch and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

6. Resolution Re: Change Order #2 for Video Surveillance, Access Control & Duress Alarms at Various Schools

Laura Hertzog moved to approve the following resolution:

WHEREAS, supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10, and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on March 10, 2015, for Video Surveillance, Access Control & Duress Alarms at Various Schools. The contract was awarded to Triad Security Systems, 971 Lehigh Avenue, Union, New Jersey, in the total amount of \$683,358.00,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves change order #2 in the amount of \$3,165.00 as follows:

As requested by Owner, additional work at the Watchung School play field extending the work of Change Order No. 1. Installing one outdoor camera mast and roof penetration and camera mast. \$3,165.00

Seconded by David Deutsch and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

7. Resolution Re: Appointment of Member to the Civil Rights Commission

Laura Hertzog moved to approve the following resolution:

RESOLVED, that Felice A. Harrison-Crawford be, and hereby is appointed to represent the Montclair Board of Education on the Civil Rights Commission, until the next organizational meeting of the Board and until the appointment and qualification of his/her successor.

Seconded by David Deutsch and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin	x			
Eve Robinson	x			

8. Resolution Re: Apple Computer Equipment Lease Purchase

David Deutsch moved to approve the following resolution:

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, “ and

WHEREAS, Apple, Inc. has offered computer equipment at a promotional rate of 0% interest fee for a quoted fee of \$169,258.00 for a 4-year lease purchase agreement,

WHEREAS, the computer equipment would be to provide Nishuane School with 30 iMacs for student use; Northeast School with 31 MacBook Airs for teacher use and funded with a donation from the Northeast PTA; Bradford School with 23 MacBook Airs for teacher use and funded with a donation from the Bradford PTA; Hillside School with 45 MacBook Airs for teacher use and funded with a donation from the Hillside PTA, 5 MacBook Airs for new District Staff (104 MacBook Airs in total)

WHEREAS, the Montclair Board of Education has approved the purchase of computer equipment based on Title 18A:18A-10 from Apple, Inc., State Contract #70259, and

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby authorize Apple, Inc. to provide the services described above effective September 22, 2015.

Seconded by Robin Kulwin and approved by a vote of 6-1

	AYE	NAY	ABSTAIN	ABSENT
David Cummings	x			
Jessica de Koninck	x			
David Deutsch	x			
Laura Hertzog	x			
Robin Kulwin	x			
Anne Mernin		x		
Eve Robinson	x			

P. ANNOUNCEMENT OF FUTURE MEETING DATES

The next public meeting of the Montclair Board of Education will be held on Wednesday, October 7, 2015 at 6:30 p.m. in the George Inness Annex Atrium.

Q. ADJOURNMENT AT 10:20 PM 7-0